

OCCUPATION CERTIFICATE APPLICATION FORM

Made under the Environmental Planning and Assessment Act 1979, Sections 109C,
Environmental Planning and Assessment Regulation 2000, clauses 149.

**To complete this form, please place a tick (✓) in the boxes and complete sections as appropriate.
No Faxed applications please.**

APPLICATION SOUGHT

- | | |
|--|--|
| <input type="checkbox"/> Occupation/Use of a New Building: | <input type="checkbox"/> Interim Certificate |
| | <input type="checkbox"/> Final Certificate |
| <input type="checkbox"/> Change of Building Use of an Existing Building: | <input type="checkbox"/> Interim Certificate |
| | <input type="checkbox"/> Final Certificate |

Office Use Only

OC Date of Receipt:

SUBJECT LAND

Address _____

Lot No _____ DP / SP No _____ BCA Building class _____

Description of the work _____

DETAILS OF THE RELEVANT CONSENTS

Consent No. _____ Date issued: _____

Construction Certificate No. _____ Date issued: _____

Complying Development Certificate No. _____ Date issued: _____

DETAILS OF OWNER(S)

The application may only be made by a person who is eligible to appoint the Principal Certifying Authority for the relevant development.

Name / Company _____

Owner's Address _____

Postcode _____ State _____

Mailing Address _____

Postcode _____ State _____

E-mail _____ Tel _____ Mobile _____

CONSENT OF OWNER(S)

I/ We as the owner/s of the above property hereby:

1. Submit this Occupation Certificate Application under the Environmental Planning & Assessment Act 1979, for determination by the Principal Certifying Authority.
2. Certify that the works have been completed in accordance with the relevant Development Consent.
3. Attach a Fire Safety Certificate, where relevant, for the subject building work in accordance with the Fire Safety Schedule.
4. Attach a Compliance Certificate, where relevant, for the subject building work.

Signature of Registered owner(s): _____ Date _____